

Broome Country Public Library
Board of Trustees
Regular Session Meeting Minutes - 04.08.21

Members Present: Emily Backus, Jeffrey Boisvert, Katie Bowers, Peter DeWind, Jennifer Embree, JoAnne Hanrahan, Kathleen Jablonowski, Jill Kissick-Castro, Sara Tarricone

Members Absent: Kate Miller-Corcoran, Margaret Shiel

Also Present: Josias Bartram, Allen Buyck, Jennifer Church

Call to Order: The meeting was called to order by J. Hanrahan at 5:30pm

Public Comments: None

Amendments to the Agenda: None

Minutes of Last Board Meeting: K. Jablonowski made a motion to adopt the previous meeting's minutes, P. DeWind seconded. The April 2021 minutes were adopted.

Appointments and Resignations: None

New Business/Director's Report:

The library was approached by Greater Opportunities about putting a storage shed in one of the parking spaces in the library's overflow parking lot in exchange for cleaning up the lot. The board recognizes the importance of building community with other local organizations, but this has potential liability issues. Many ideas were discussed, from ceding a parking spot up to and including selling the entire overflow parking lot to GO. The board would like to find a way to work with GO to accomplish their goals while maintaining the library's assets and flexibility needed to serve our patrons.

The letter we received from the library's development fund was inaccurate. It has been corrected. It is the director's suggestion to use the funds by end of year, for items not covered by the budget.

The library was approached by ServPro regarding them providing us an emergency response plan if we provided them with information. E. Backus mentioned it was quite a bit of information to give an outside vendor. The board agrees that the library should have a comprehensive plan of some kind in place. This should be handled as soon as possible.

The annual report was reviewed by the board. It was agreed that the cover with the person amongst the bookshelves was preferred, as was the fun staff photo. S. Tarricone noted that J. Bartram and J. Hanrahan should have their names/titles listed below their signatures. J. Bartram recognized that Jennifer Keysor had taken point on the design and the board was very pleased with the result. Additional information from our enhanced reporting will also influence plans moving forward.

E. Backus made a motion to approve the annual report with the discussed changes, J. Boisvert seconded and it was unanimously approved.

S. Tarricone suggested a press release regarding the new library renovations/design. J. Bartram mentioned rolling that into a 20 ¼ “anniversary” celebration in the fall.

The Friends has been funding the grab-and-go bags, which have been very popular. They have high expectations for the next book sale..

There was additional discussion on moving toward removing fines for all materials (and not just juvenile materials, which has already happened) as previously discussed.

Future board meetings were discussed as a hybrid model, with both Zoom and a physical location available. The board meeting recordings are still very important, and considered so by both by board members and the library staff. A facility use subcommittee meeting was discussed as possibly being useful to streamline this process.

A motion to adjourn was made by K. Bowers, seconded by J. Kissick-Castro.

Meeting ended at 6:43pm.

*Respectfully submitted,
Jeffrey Boisvert*