

BROOME COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES

Regular Session Minutes- October 8, 2020

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Virtual meeting due to COVID-19

Members Present: Jeffrey Boisvert, Eugene Burns, Margaret Coffey, Peter DeWind, Jennifer Embree, JoAnne Hanrahan, Kathleen Jablonowski, Kate Miller-Corcoran, Margaret Shiel, Sara Tarricone

Absent: Emily Backus

Also Present: Library Director Josias Bartram, BOCES Superintendent Allen Buyck, Broome County Attorney Jennifer Suwak

Call to Order: The meeting was called to order by P. DeWind at 5:32 pm

Public Comments: None

Amendments to the Agenda: Added the Baker & Taylor contract

Minutes of Last Board Meeting:

The September 2020 minutes were adopted.

Appointments and Resignations:

- None

New Business:

Literacy Volunteers Lease:

- P. Shiel presented a motion to maintain the current monthly fee and extend the contract to 2021/2022 with the same terms and conditions. J. Hanrahan seconded. The board approved.

4CLS Envisionware Service Agreement:

- A motion was presented by E. Burns to approve the Envisionware service agreement with Four County, K. Jablonowski seconded. The board approved.

AWE Learning Warrantee Extension:

- J. Bartram recommended that the library should not extend the AWE warrantee due to the aging computers in the Children's area. As the library prepares the 2022 budget, the library should include money for new computers in the Children's area.
- The board agreed with this recommendation and the warrantee extension was not approved.

Baker & Taylor Contract:

- This contract allows for extended loan periods for popular new releases.
- J. Hanrahan presented a motion to approve the contract and move it forward through the Board of Acquisition & Contract (BAC) process. P. Shiel seconded. The board approved.

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Old Business:

Assurances: State Aide for Library Construction:

- The recommended updates from the last board meeting were made to the grant application.
- The grant has been approved by Four County, now it needs to be sent to New York State for approval.
- A motion was presented by E. Burns to submit the grant application packet to New York State, J. Boisvert seconded, the board approved.

Strategic Planning:

- K. Miller- Corcoran said that the community feedback survey will remain open until the end of the year. In January and February, the committee will analyze the data and then plans to present to the board in March 2021.

Olympus Energy:

- J. Suwak informed the board that discussions on this topic have been delayed due to the COVID-19 pandemic. She will keep the board updated once talks resume between the parties involved.

Lease with Broome County Emergency Medical Services (EMS):

- E. Burns presented a motion to extend the lease with EMS through 2019 and 2020 at the same rate, J. Boisvert seconded. The motion passed.
- J. Bartram or Mike Ponticiello will need to send the lease extension through BAC.
- The board will need to re-visit the lease with EMS at the December 2020 meeting so that a new lease is in effect for January 2021.

Director's Report:

WNBF Radio:

- J. Bartram shared that he was a guest on the Bob Joseph radio show and that he was asked to make regular appearances in the future to promote the library.

Staffing Issues During COVID-19:

- Three full-time library staff have been asked to report to the Broome County Health Department to assist with contact tracing calls during the pandemic.
- This request has caused a serious drain on library staffing resources.
- J. Bartram said that he has a meeting scheduled with Kevin Mc Manus and Rebecca Kauffman to discuss the situation.
- A. Buyck offered to contact Mary McFadden at the Health Department to discuss also.

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- Ideally, the three librarians would be able to make the phone calls for the Health Department from the library and also be allowed 5-10 hours a week to complete library work.

The meeting was adjourned at 6:44 pm.

***Next Meeting:***

***Scheduled for Thu, November 12, 2020 at 5:30 pm.***

*Respectfully submitted,*

*Sara Tarricone*