

BROOME COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES

Regular Session Minutes- November 12, 2020

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Virtual meeting due to COVID-19

Members Present: Emily Backus, Jeffrey Boisvert, Margaret Coffey, Peter DeWind, JoAnne Hanrahan, Kathleen Jablonowski, Kate Miller-Corcoran, Margaret Shiel, Sara Tarricone

Absent: Eugene Burns, Jennifer Embree

Also Present: Library Director Josias Bartram, BOCES Superintendent Allen Buyck, Broome County Attorney Jennifer Church, Katie Bowers, Jill Kissick-Castro

Call to Order: The meeting was called to order by P. DeWind at 5:33 pm

Public Comments: None

Amendments to the Agenda: Update on Olympus Energy

Minutes of Last Board Meeting:

The October 2020 minutes were adopted.

Appointments and Resignations:

- None

New Business:

CSEA Contract:

- P. DeWind shared that the County recently approved the 2.25% salary increase for 2020 and it will be sent to the Legislature for approval. The board had already approved this contract extension in February 2020.

Pandemic Response Plan:

- J. Bartram informed the board that New York State is requiring numerous organizations, including the library, to develop a pandemic response plan. This plan is due in April 2021 and will require board and union approval.
- He will share the plan with the board once the union has approved it.

Central Library Aid:

- A motion was presented by J. Hanrahan to adopt the 2021 Central Library Aid budget, M. Coffey seconded. The board approved.

Nominating Committee:

- K. Bowers and J. Kissick-Castro presented themselves as candidates for the board.

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Old Business:

Lease with Broome County Emergency Medical Services (EMS):

- A motion was presented by J. Boisvert to lease space at the library to EMS for the 2021-2022 calendar year for \$17,000 per year with the same terms and conditions are the current lease, with no-auto renewal and specifying when the payment will be given to the library, J. Hanrahan seconded, the board approved.

Olympus Energy:

- J. Church informed the board that there is a new option being discussed in which United Methodist Homes would pay the litigation fee up front for all parties involved. However, since there is not a formal offer at this time, the board did not need to vote on this item.

Director's Report:

Updates

- J. Bartram has been working with J. Boisvert on re-organizing the library space.
- J. Bartram and Dale Ketchum have been working on grants.

Staffing Issues During COVID-19:

- Three full-time library staff are still assisting with contact tracing calls during the pandemic but they are now allowed to work out of the library.
- A. Buyck was thanked for his assistance in this matter.

Budget:

- 2021 library budget has been approved by the Legislature
- J. Bartram will work with the Finance Committee to use as much of the 2020 budget as possible before the end of the year.

At 6:52 pm M. Coffey presented a motion to enter Executive Session to discuss a personnel matter, P. Shiel seconded and the board entered Executive Session.

At 7:13 pm K. Jablonowski presented a motion to leave Executive Session, seconded by J. Hanrahan. The board left Executive Session.

The meeting was adjourned at 7:14 pm.

***Next Meeting:***

***Scheduled for Thu, December 10, 2020 at 5:30 pm.***

*Respectfully submitted, Sara Tarricone*