

Broome Country Public Library
Board of Trustees
Regular Session Meeting Minutes - 09.09.21

Members Present: Jeffrey Boisvert, Katie Bowers, Peter DeWind, Jennifer Embree, JoAnne Hanrahan, Jill Kissick-Castro, Kate Miller-Corcoran, Peg Shiel, Sara Tarricone, Emily Wall

Absent: Kathy Jablonowski

Also Present: Josias Bartram, Sherri Kowalski, Jennifer Keysor

Call to Order: The meeting was called to order by J. Hanrahan at 5:31pm.

Public Comments: None

Amendments to the Agenda: None

Minutes of Last Board Meeting:

P. Shiel made a motion to approve the minutes from the previous board meeting with updates to attendees, P. DeWind seconded. Passed unanimously.

Appointments and Resignations: New part-time hire beginning on September 20th. Tim Bridgman has given notice of his resignation; he is retiring. J. Boisvert made a motion to accept Tim's resignation pending his letter, the motion was seconded by P. Shiel. Passed unanimously.

S. Tarricone made a motion to appoint Christian Wert as a part-time Library Clerk, the motion was seconded by J. Kissick-Castro. Passed unanimously.

New Business:

PCC Contract for Decker Room: P. DeWind made a motion to renew the 1-year contract for A/V support, the motion as seconded by P. Shiel. Passed unanimously.

Tioga Downs Foundation Grant: J. Bartram reported that it is still in the rough draft phase. He is working with Dale Ketchum. The library is looking to work with Catholic Charities to provide peer counselors that would be at the library to assist patrons in need. It is being written with other potential grants also in mind. The Friends of the Library will be submitting, as it must be submitted by a non-profit entity. P. Shiel had questions regarding the number of hours the peer counselors would be available. J. Bartram noted that is still undecided and that this would be a pilot program. There is discussion of the space currently used as the private lounge to be used as a semi-private space for the peer counselors. J. Boisvert made a motion to proceed with this plan, seconded by K. Bowers. Passed unanimously.

Old Business:

J. Bartram reported that the budget looks promising and that it seems that we will be approved for the budget items that we requested in the upcoming budget. The air handlers and the roof are in line to be funded over the next 2-3 years. The county would be doing the work and this is an excellent outcome

for the library.

Director's report:

We are submitting for construction aid funding and working with the Smith Group to include the rotunda bathrooms, exterior garden door, and a sink for youth services for the purposes of meeting the requirements for the state match. P. DeWind made a motion to authorize the grant application, seconded by P. Shiel. Passed unanimously.

We received the money that had been overpaid for the elevator work from DPW.

The board again praised the staff reports. P. Shiel specifically praised S. Kowalski for her work managing the "In The Loop" newsletter. J. Bartram mentioned a temporary staffing shortage while they fill the position at the reference desk.

Final Comments:

J. Bartram mentioned that even with our proposed rebranding, our email would still be handled through the county. The Friends will also be discussing the rebranding through Library Market at their next meeting.

There was discussion regarding more events and active outreach by the Friends and, in general, a positive and enthusiastic feeling.

Motion to adjourn by K. Miller-Corcoran, seconded by J. Boisvert.

Meeting ended at 6:21pm.

*Respectfully submitted,
Jeffrey Boisvert*