

Broome Country Public Library
Board of Trustees
Regular Session Meeting Minutes - 08.12.21

Members Present: Jeffrey Boisvert, Katie Bowers, Peter DeWind, Jennifer Embree, JoAnne Hanrahan, Kathleen Jablonowski, Kate Miller-Corcoran, Sara Tarricone

Absent: Emily Backus, Jill Kissick-Castro, Peg Shiel

Also Present: Josias Bartram, Jennifer Church, Sherri Kowalski, Jennifer Keysor

Call to Order: The meeting was called to order by J. Hanrahan at 5:32pm.

Public Comments: None

Amendments to the Agenda: None

Minutes of Last Board Meeting:

Minutes to be updated with language changes regarding implementation of future Zoom meetings. K. Miller-Corcoran made a motion to accept the minutes with those changes, K. Bowers seconded. Passed unanimously.

Appointments and Resignations: None

New Business:

J. Bartram asked the board to waive late fees for the interim period, from now until January 2022, when the library will phase out late fees entirely. There was discussion regarding replacement fees (which will remain in place) and the impact to the library's finances (minimal).

K. Bowers made a motion to temporarily suspend collection of overdue fees until further resolution, the motion was seconded by K. Miller-Corcoran.

Old Business:

Library Market: The board discussed the recommendation of Library Market, by the Marketing Subcommittee, for meeting the library's needs for rebranding and website/scheduling capabilities. J. Bartram spoke favorably regarding the services Library Market offers, as did J. Boisvert, S. Kowalski, and J. Keysor. Library Market experience in working with libraries specifically was also positively viewed by the board.

Also discussed was the acquisition of a new domain for the library, retaining and redirected the old domain, county IT retaining ownership of such, and the financial impact to the library.

J. Boisvert made a motion to approve the branding quotes for the website and the calendar by Library Market, this was seconded by J. Embree. Passed unanimously.

Apex Solar: Further discussion of Apex Solar's installation of the EV charging station raised concerns with

the board and staff, primarily regarding the fact that Apex Solar would be installing older technology, rapidly dwindling state grant money for the project, and the impact on the library's ability to install newer systems in the future. P. DeWind made a motion to wait and assess better opportunities for this installation, K. Miller-Corcoran seconded this motion. Passed unanimously.

Budget Updates: J. Bartram reported that the meeting with Jerry, Colleen, and Chris over the budget was generally positive, although the library adding the new position of library assistant was still unresolved. K. Miller-Corcoran had a similar report, that the conversation was positive. Feedback was to focus on the library's current needs. J. Bartram is waiting on the executive's proposal.

Construction Aid: The library has been pre-approved for the 250k grant and we are currently assembling the information for the projects encapsulated within this. S. Tarricone asked about the updates and renovation to the roof, but that will be a separate project (estimated around \$2 million) that takes place at a later date.

Director's report:

J. Bartram gave a quick run-down of the director and staff reports, the largest topics of conversation having been addressed earlier with the budget and construction grants. The staff reports continue to be well received by the board for their thoroughness and quality of information.

Final Comments:

J. Church clarified some outstanding questions regarding how future Zoom calls must be conducted to comply with NY's "Open Meetings" law. If someone is attempting to disrupt a board meeting, whether on-site or at someone's home, they can be asked to leave.

Zoom streaming and recording for future meeting to be considered. Currently, no updates on county orders.

Motion to adjourn by K. Jablonowski, seconded by K. Bowers.

Meeting ended at 7:04pm.

*Respectfully submitted,
Jeffrey Boisvert*