

BROOME COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES

Regular Session

Minutes
July 2, 2009

Members present: President Margaret Coffey, Vice President Lanny Kipp, Treasurer Tom Gray, Mary Ann Thompson, Cheryl Ebert, Eugene Burns, Norman Sweeney

Members absent: Mary Jane Bolles, Ruth Levy, Constance Barnes, Karima Legette

Advisory Members

Present: none

Advisory Members

Absent: Leigh Ann Scheider, Assistant to County Executive; Andrew Block, Director of City Community Relations; Dr. Patricia Gazda-Grace, Binghamton City Schools; Katie Bertrand, BOCES

Also present: Director Lisa Wise, Secretary Sandra Ulbricht, BC Security Director James Dadamio, Library/Union President Blanche Birch BC Attorney Peter DeWind

President Coffey called the Library Board of Trustees' meeting to order at 8:30 a.m.

No public comments

J. Dadamio, Director of Broome County Security, attended the board meeting to provide information on different levels of security for the library. J. Dadamio reported that he did a site assessment at BCPL with L. Wise on how things can be improved and what is currently being utilized. He stated that what he was looking for in this site assessment was the routine transactions occurring all of the time between staff and the public, where the public goes in the building, where sensitive areas and documents are located and how to limit unauthorized access into those areas, what tools do staff currently have in dealing with the public in doing their transactions and their every day business, and the tools that may enhance their safety or their security while they are carrying out the mission of the library. J. Dadamio expressed to the board that BCPL currently has a good security program – uniformed security on site, an inside video surveillance system, access control system on the exterior door (card unit), intrusion alarm off hours and public address system. (proposed enhancements provided in J. Dadamio's report distributed to the board.)

July 2nd board minutes – continued

J. Dadamio advised that the enhanced security cost estimate provided by DPW is probably on the high end and that the DVR upgrade is probably priced out at the 32 input. The board could probably get an additional 16 input unit for \$1,000 to \$2,000 less. (information also included in report)

J. Dadamio states that to maintain and operate a magnetometer station with x-ray during all public operations requires two full time people and also 48 hours a week of temp officer to cover the operational hours. This would be in addition to current security personnel already on site. He goes on to state that he doesn't feel that the magnetometer is the business of the library and BCPL does not have the incidents to support that equipment. Visibility is your biggest deterrent. L. Wise advised that since the removal of the screening station the number of incidents has increased but only minor incidents.

E. Burns stated that the ongoing expense of the two security personnel is significant, and doesn't see that we have the resources and the budget to do it. J. Dadamio states that he doesn't feel it necessary to supplement what we have in personnel in duplication. History of incidents at the library shows they occur mainly in the evening. His recommendation for personnel would be to do a temp help for four hours an evening and all day Saturday as a pilot program having one SO upstairs and one downstairs.

The board discussed funding the duress buttons and crash bar in the children's room by using the money from the Swann account. L. Wise to see where in the budget she can find the \$19,964 salary for the additional temp officer.

L. Kipp motioned to accept the June Minutes; E. Burns seconded. With no abstentions or nays, motion carried.

Appointments and Resignations

P. Przybylski, Librarian II, retired; J. Keysor filled that position. Sarah Reid has been hired to replace J. Keysor. Mary Koehler moved from a part-time Librarian I to full-time. Part time Librarian I will be left vacant. Part time Custodial Worker John Kostick was terminated and Shelley Arnold filled that position.

Standing Reports

Director's Report: L. Wise

Additional information to the Director's Report:

1. L. Wise to meet with Columbus School administration in September in regards to problems at BCPL with some of their students.

July 2nd board minutes - continued

2. We have received permission from the BC Chamber of Commerce to display our brochures at their site and they have agreed to put our information on their website. Our summer children's programs have been included. WSKG now has a calendar of events that we can list our events on as well.
3. Endicott and Johnson City libraries are concerned about the New York State Reorganization Citizen Empowerment Act which allows for the dissolution of districts. State Assemblywoman Donna Lupardo has proposed an amendment to this act to exclude library and fire districts. She does not, however, think it will go very far because the Act has already been signed into law by Governor Patterson.
4. L. Wise advised that she attended the annual EEOC Conference and received important information concerning various issues.

Board President: M. Coffey

Committee Appointments: with the resignation of B. Williams.

Nominating:	L. Kipp, ch. MJ Bolles MA Thompson
Finance:	T. Gray, ch. E. Burns C. Ebert

Ad Hoc Consolidation Committee: E. Burns, ch.

E. Burns advised that information researched so far indicates that county-wide consolidation is going to be a challenge because there is such a contrast between the urban and rural libraries. Also, Vestal is not interested in participating. He stated that he has other rural libraries to visit.

NEW BUSINESS

1. 2010 Budget Proposal: Board of Trustees Finance Committee reviewed the 2010 budget proposal and approved it pending the initial meeting that L. Wise has with the budget administration. To adjust the budget to include the part-time security officer at \$19,964, L. Wise advised that line item 4372, reference materials; \$21,000 could be eliminated from the budget. Options

July 2nd board minutes – continued

discussed to purchase the duress buttons and the crash bar in the Youth Services area included using the balance of the \$21,000 and asking the Friends for funds. L. Wise stated that there is enough money in the budget to cover the chargeback for the labor cost.

E. Burns advised that the Finance Committee is very concerned with the expenditures and less about the revenue and that the board should think about fund raising for these items that are above normal expenditures. It was suggested the E. Burns contact the Friends to discuss fund-raising possibilities.

L. Kipp motioned to accept the 2010 Budget with the adjustment of deleting line item 4372 to accommodate the addition of a half time security officer for 24 hours per week. The balance to offset what Friends cannot provide in terms of security enhancements. Seconded by C. Ebert. With no abstentions or nays, motion carried.

2. The Staff Development Day has been rescheduled for October 5th.

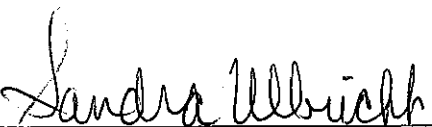
E. Burns motioned to close the Library for Staff Development Day October 5th, 2009. C. Ebert seconded. With no abstentions or nays, motion carried.

Other items of business:

Information provided by L. Wise on the 'Problems Associated with the Mentally Ill' to be reviewed by the board and discussed at a later time.

N. Sweeney asked that L. Wise acknowledge the excellent job custodial supervisor Marcel Denny is doing. M. Coffey asked that a letter of commendation be sent to his personnel file and a copy to him.

With no further business, L. Kipp motioned to adjourn the meeting. C. Ebert seconded.


Sandra Ulbricht, Secretary pro tem